

# What's required? How HelioCampus streamlines your MSCHE accreditation



# Do you have the evidence and resources you need to meet Middle States requirements?

The Fourteenth Edition of the Middle States standards explicitly calls for more concrete evidence of periodic planning, assessment, and use of data for improvement. These updates reflect Middle States' commitment to data-based decisionmaking — calling for its members to collect, reflect on, and analyze a range of data including disaggregated data — to ensure that institutions are regularly revisiting and reflecting on their mission to serve a diverse body of learners. Evidence of using data to improve student learning outcomes and allocate resources is critical to a successful self study. These changes represent a shift from quality assurance to quality improvement.

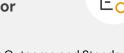
HelioCampus partners with higher ed's most forward-thinking leaders, providing a unique set of tools designed to help them rise to the challenge of today's high stakes needs and tomorrow's opportunities. Through HelioCampus's Institutional Performance Management products and services, institutions can leverage their groundbreaking processes in a platform that enables them to deliver on their mission. HelioCampus's Assessment & Credentialing platform allows you and your team to tag and use evidence to support individual student assessment, facilitate curriculum mapping and revision, streamline campus-wide accreditation processes, and helps to achieve strategic and educational goals.

# Executing Your Self Study with HelioCampus Assessment & Credentialing Platform

HelioCampus Assessment & Credentialing enables you to plan, collect evidence and support the process for submitting your self study for external review.

## STEP 1

# Identify standards for import & alignment



Our team will populate your Outcome and Standards Libraries, which will become your central repository for regional and programmatic standards, outcomes, and frameworks for mapping and tagging evidence.

## STEP 2

# Activate your **Evidence Bank**

Identify evidence and artifacts that meet each standard and tag them to the appropriate section/standard for inclusion in your self study.

### STEP 3

# Select your self-study contributors

Assign team members to tag evidence and contribute to your self study narrative.



## STEP 4

# Design a review process and workflow

In collaboration with our team, design an evaluation process and workflow for vetting documentation for your self study.





### Make Your Self Study Process Meaningful

After you have created your plan for reaccreditation, our team supports you with its execution. HelioCampus Assessment & Credentialing enables institutions to do a "SWOT" type review of your institution for re-accreditation and strategic planning to ensure the process is thorough and inclusive. This approach enables institutions to make the self study process meaningful for your college or university beyond accreditation.



Too often as institutions, we rely on summary and aggregated data that does not tell much of a story. If our goal is to use data to inform and guide decisions and actions, then we need data that can provide insights. We need to look at data aligned to mission and student populations that provide insights into how the institution can do better. This represents a shift from accreditation as quality assurance to quality improvement."

- Dr. Chris Davis, Vice President of Academic Services and Quality, University of Maryland Global Campus

Best Practices to Completing a Successful Self Study



Customize forms and workflows to collect data on effectiveness of programs and administrative units.



Maintain a central repository and version control of your evidence tagged to individual standards



Document the use of assessment results for improvement, closing the loop and data driven actions



Collaborate with your stakeholders in writing narratives for each standard of your self study



Engage your faculty and staff in the continuous improvement process



Pull data collected in other parts of the platform to serve as evidence for self study



Produce a local copy of your self study for use in other initiatives



Create a meaningful assessment process to support continuous improvement beyond the self study The crosswalk table provides you with a visual representation of how the HelioCampus Platform can support and help you curate evidence for your self study process.

Standard	Evidence		HelioCampus Platform Offering
Standard I. Mission & Goals	Meeting the Mission & Goals     Revision and periodic evaluation of Mission & Goals     Mission supported by University programs and services offered     Goal setting	Crosswalk between mission and strategic goals     Retention, graduation, placement and transfer rates     Budgetary support for resources aligned with student achievement     Enrollments	Data Collection & Workflows     Self-Study (including Evidence Bank)     Student Lifecycle*     Academic Performance Management *     Benchmarking**
Standard II. Ethics & Integrity	Compliance with federal and state policies and legislation Periodic assessment of ethics and integrity as evidenced in institutional policies Information disclosure Affordability/accessibility Academic freedom DEI Published statement of students rights, policies/procedures for complaints, and detailed record keeping of resolutions	Climate surveys Grievances Student headcount disaggregated by populations Human resources data Recruitment, hiring procedures Budgeting by department Financial and funding resources for students	Data Collection & Workflows     Self-Study (including Evidence Bank)     Syllabus Management     Student Lifecycle*     Benchmarking**
Standard III. Design & Delivery of the Student Experience	Appropriate institutional review and approval on any student learning opportunities Curriculum maps General education Learning levels Evidence of regular assessment of student learning Periodic evaluation and qualification of faculty (and related policies) Professional development opportunities Appropriate staffing levels	Course and program review processes Faculty and Staff handbooks Student to faculty ratios Course evaluation instruments Time to degree and progress trend analysis Syllabi Library and learning resources	Data Collection & Workflows Juried Assessment Program Review Self-Study Faculty Portfolio Course Evaluations Syllabus Management Curriculum Mapping Learning Outcomes Assessment Student Lifecycle* Academic Performance Management* LMS Insights* Benchmarking**
Standard IV. Support of the Student Experience	Admissions policies, transfer policies Athletic, student life, and other extracurricular activities Counseling, advisement, financial, and other support services Cost of attendance Data on loan repayment	Periodic assessment of the effectiveness of these programs, services, and offerings Trends on student achievement and evidence using data for improvement Regular assessment of student support services and evidence of using results	Data Collection & Workflows Program Review Self-Study Co-Curricular Assessment Syllabus Management Comprehensive Learner Record (CLR) Student Lifecycle* Benchmarking**
Standard V. Educational Effectiveness Assessment	Documented learning outcomes that are mapped to courses, programs, and/or institutional goals Goals and outcomes appropriate for student achievement and related back to mission/vision Organized and systematic processes/cycles in place to evaluate LOs and student achievement	Clear improvement plans and use of data for improvement Documentation of communication of assessment results Assessment approaches used in educational effectiveness by program and outcome	Data Collection & Workflows  Course Evaluations  Curriculum Mapping  Learning Outcomes Assessment  Program Review  Self-Study  Comprehensive Learner Record (CLR)  Co-Curricular Assessment  Academic Performance Management*
Standard VI. Planning, Resources and Institutional Improvement	Systematic and integrated planning and improvement processes linking assessment of student learning, evaluation of operations, planning and budgeting. Consistent with the mission and goals of the institution Provides a sound basis for budgetary decisions and resource allocations Fiscal, human, and technical resource/infrastructure availability, sustainability, and adequacy	Sound financial planning and budgeting processes in place aligned to mission and vision Annual financial audit prepared by an independent certified public accountant and/or an appropriate governmental auditing agency Documentation of planning and assessment processes used for improvement Evidence of DEI Enrollment projections and long term financial planning	Data Collection & Workflows Learning Outcomes Assessment Curriculum Mapping Course Evaluations Student Lifecycle* Academic Performance Management* Benchmarking**
Standard VII. Governance, Leadership and Administration	<ul> <li>Articulated and transparent governance structure and governing body</li> <li>Organizational reporting structure</li> <li>Qualified administrators, sufficient in number, to enable the Chief Executive Officer to lead</li> <li>Periodic assessment of the effectiveness of governance, leadership, and administration</li> </ul>		Data Collection & Workflows     Self-Study     Program Review     Faculty Portfolio     Benchmarking**

HelioCampus can support you wherever you are now and where you headed—with modern solutions that are integrated, nimble and efficiently enable you to collaborate with your team to reaffirmation and beyond. If you would like more information on HelioCampus solutions, email info@heliocampus.com

